

1. Call to Order

Chairman Poitra called the meeting to order at 8:35 am.

2. Roll Call

Individuals in attendance: Craig Poitra, Allen Schlenvogt, Chris Albertson, Bernie Belgarde, Barb Frydenlund, Janelle Carnahan and Karen Armstrong.

3. Minutes

Minutes of January 19, 2023, meeting was reviewed. Bernie moved to approve the minutes of January 19, 2023, as presented. Allen seconded the motion. The motion was approved.

4. Standing Reports

A. Administrative Report.

Renae has allocated quite a bit of time to provide immunization services to inmates and staff members at the Rolette County jail. Covid vaccines are continuing but at a markedly decreased rate. Health Tracks screenings continue. Transportation is still a barrier for many families and is greatly linked to the no show rate. Number of screenings are up from 2022. Behavior/mental health needs appear most often with Health Track clients.

WIC program is seeing fewer clients by face-to-face appointments. The utilization of wrap-around services is being reduced as fewer families come to the office. SNAP's supplemental benefits, for fresh fruits and vegetables, are ending. This may mean more families will be reaching out to the WIC program for support. WIC services are available at Rolla 1 day/week: Dunseith 2 days/week and at Belcourt 5 days/week.

Local Cessation Services are being offered. Promotion for these services will continue.

Barb noted upcoming conferences and staff members attending. Costs are being supported through partnerships and program grants.

Barb received feedback on audit costs. Charges reflect time spent on each program and overall cost increases. Payment was prorated over programs within the department.

B. Financial Report

Financial reports were reviewed. Chris moved to approve expenditures noted by January 2023's check-detail report. Bernie seconded the motion the motion carried. Bernie moved to approve February's check-detail expenditures. Chris seconded the motion. The motion passed. Total Liabilities & Equity as of March 23, 2023, is \$895,572.61.

C. Environmental Health Update

Statewide sewer code continues to be worked on in the ND legislature. Have asked that days be designated for environmental health presence in the county.

5. Old Business

A. USDA Grant Update.

A bid for the garage project has been received at this time. The board concluded that the Malaterre bid be rejected as it was turned in past the bid date.

USDA now has an engineer on staff who has asked for additional details from Munros regarding their bid. Paul has been working with USDA staff to meet their requests.

Garage Site visit/survey-Survey was completed March 20th. An additional \$750 was added to previous bid to create necessary grade for front driveway when concrete slab is poured. Total contract bid from Munro Builders Supply, Inc as of March 21, 2023, is \$198,950.00. Chris moved to approve the acceptance of the Munro Builders bid for the construction of the garage dependent upon USDA approval. Bernie seconded the motion. Motion carried unanimously.

- ii. USDA call 9:30 AM with Isaac Yturralde. Waiting for final approval by the engineer for the project.
- iii. Groundwork. Snow removal was hired so that the survey could be completed on Monday.
- iv. Ottertail Paul Munro has consulted with Ottertail regarding construction requests made by USDA.

B. North Central Planning Windows Grant- Bidding Process. A draft version of "Request for Proposal" was shared and discussed. Input from board members was received. The proposal has a June 1, 2023, start date and August 1, 2023, project end date.

C. Roof Project Update

Work on the roof project has begun.

D. Other

6. New Business

A. Legislative Update

The state legislature has approved a bill allowing cigar bars in the state.

Senate bill 1447 sets up guidance for the federal opioid settlement funds to be transferred and administrated at the county level.

B. Other

Janelle will be putting together some promotional items for Public Health Week. Public Health week will be promoted in April. Input will be gathered from staff regarding a recognition event for staff and their spouses.

The next Health Board meeting is scheduled for 8 am. Thursday, May 18, 2023, at the Rolette County Public Health District office.

Chris moved to adjourn the meeting. Allen seconded the motion. The motion passed unanimously.

Respectfully submitted,



Karen Armstrong, Secretary