

1. Call to Order

Chris called the meeting to order at 8:30

2. Roll Call

Individuals in attendance: Chris Albertson, Allen Schlenvogt, Karen Armstrong and Barb Frydenlund.

3. Minutes

Minutes of March 23, 2023, are reviewed. Allen moved to approve the minutes, Karen seconded the motion and the motion carried.

4. Standing Reports

A. Fiscal Reports

Allen moved to approve expenditures noted in March 2023's check-detail report. Karen seconded the motion. The motion passed. Karen moved to approved expenditures noted in April 2023's check-detail report. Allen seconded the motion. The motion carried. Balance sheet as of May 18, 2023, total liabilities and equity \$855,446.19. Craig Poitra joins the meeting via phone.

B. Environmental Health Update

It is noted that the state sewer regulations were not changed during the 2033 legislative session. Both bills were killed in legislature. Swimming pools will be licensed soon. Candance has been asked to place information on onsite sewer regulations and the importance of sewer permit approval before securing building permits in the local paper.

C. Administrative Update

The department's adult immunization rates are higher than average rates of area providers. North Dakota's state goal is for adult immunization rates to reach 90%.

Covid vaccine costs are projected to be \$130 when they are no longer provided through Federal funding (2023-2024).

State AFIX, Immunization program survey was completed with no deficiencies.

Follow up for Health Tracks clients is a challenge as there are limited number as businesses will take on a limited number of Health Track clientele.

Upcoming schedule of community events to which the department will be present at was shared. Summer hours will include a 10-hour work-day option for staff members.

5. Old Business

A. USDA Grant Update for garage. USDA engineer has given approval to the project.

i. Contract Signature. The contract has been given to Paul Munro. After Paul signs off it will be signed by Barb and USDA. Construction to begin June 15th.

ii. Pre-Construction Meeting. It is scheduled for Tuesday May, 23rd. Allen to attend.

B. Window Project. Window replacement effort utilizing ND Department of Commerce 2020-2021 grant. A contract with the Southeast Central Planning Council of \$12,000 to \$13,000 for administrative services needs to be approved and signed by the County Board of Commissioners. One bid from Kent Abrahamson was received for the window project.

C. Roof Project Update. Project may be completed this week.

6. New Business

A. Legislative Update. NDPERS Retirement program is being reconfigured. The pension system will be replaced with a 401k format with employee contributions.

B. NDPERS Health Insurance will be increasing \$214 per employee per month equaling a \$19,711 increase per employee for the year.

C. Senate bill 2153 outlines the minimum core functions of a public health unit. This is now in the century code.

D. Anti-vaccination bills were defeated.

E. Cottage industry guidelines now allow for the sale of raw milk.

F. House bill 1447 notes opioid response dollars to combat opioid epidemic be used by public health according to outlined criteria.

G. Sick Time Accrual Policy Update- to mirror State of ND. Revision of sick leave policy to reflect accrual rate monthly verses hours added as a lump sum on an employee's anniversary date. This would be adopted as of 01/01/2024.

H. 2024 Budget – Mill Levy Request. Board members suggest a 5-mil request.

I. St. John School Nurse contract. The school is interested in a 2-year contract as teacher negotiation are on a 2-year cycle. Board members feel comfortable with a 2-year contract if it is workable within the budget.

J. Other. The heat pump's compressor is having issues. This impacts the air conditioning and heat. Estimated replacement cost is \$8,573.

K. Karen moved to adjourn the meeting. Unanimous consent. Meeting adjourned.

L. Next Regular Board of Health meeting July 20, 2023, 8:30 AM

Respectfully submitted,



Karen Armstrong, Secretary