

Rolette County Health Board Meeting, October 2, 2024

1. **Call to Order.** Chairperson Poitra called the meeting to order.
2. **Roll Call.** Members in attendance Allen Schlenvogt, Craig Poitra, Karen Armstrong, and staff members Janelle Carnahan and Barb Frydenlund. Absent Chris Albertson.
3. **Minutes** of July 18, 2024, board meeting were reviewed. Allen moved to approve the minutes of July 18, 2024, meeting. Bernie seconded the motion, the motions carried.
4. **Standing Reports**
 - A. **Administrative Update.** Immunization program is going strong. Good show rate for scheduled appointments. Immunization schedules continue to become more complex. Working to accept electronic consent forms as well as paper forms. Community Prevention Grant will focus on identifying Fake ID” S. Responsible Beverage Server Training has been conducted. Vaping products are becoming increasingly hazardous and illicit drugs are being added to them. Sarah S. is conducting an Anti-vape/Resilience elementary program in three area schools. Two emerging products are Galaxy Gas and Zyn, both of which are detrimental to one’s health. State Opioid Response Grant has been received but at a \$33,000 reduced amount. Barb is working to redo the program’s budget. Dr. Gingerich is now on board as Rolette County Health Officer. We are excited to be collaborating with him. Seeking an electrician to complete front outside light so the roof project can be finished. 2022 Audit remains pending. This is becoming an issue as grant applications may require a more current audit status. Continue to receive inquiries related to foot care. Have received a grant from Inspiritus Health Foundation to be used toward Footcare service. Will work to develop program.
 - B. **Fiscal Reports.** The two loans at DaCotah Bank were paid off in July. Bernie moved to approve expenditures in July 2024 check-detail report. Allen seconded the motion. The motion passed. Bernie moved to approve August 2024 expenditures notes in the August check detail report. Allen seconded the motion, the motion carried. The department’s total liabilities and equity as of
 - C. **Environmental Health Update.** Suggesting news article about environmental health services.
5. **Old Business**
 - A. **Window Project Update.** A second environmental assessment is requested for the grant. An amendment adjustment can be requested but it did not sound as though funds were available at the current time. The board encourages Barb to seek the Governor’s funds if available to cover the second assessment costs.
 - B. **Other.** Mobile Unit Maintenance contract is nearly complete. Reviewed contract options. The Board’s consensus was to maintain a maintenance contract. A two-year extended lease will be sought.
6. **New Business**
 - A. **Budget 2025 preliminary budget.** Five mills were requested and approved. Discussion related to needs and staff positions occurred. Budget options were discussed. Budget will be worked on further.
 - i. **Jail Nursing Services Opportunity** The department has been contacted regarding jail nursing position. Additional information about the position and how it would function is to be

discussed in more detail with jail personnel. This position would impact staff duties and the department budget.

ii. Staffing

B. Other. Barb attended Drive the Road Leadership that was very impactful. It was led by PDL Connect Consulting, L.L.C. and included practicing scenario situations through role playing settings. She would like to have her staff receive the training and highly recommends the training for county employees, commissioners, and county jail staff members. She is encouraged to gather information and contact to host the training locally.

Next regular Board of Health meeting will be at Rolette Public Health District 8:30 am. November 21, 2024.

Allen moved to adjourn the meeting. Bernie seconded the motion. Motion approved.

Respectfully submitted,

Karen Armstrong, Secretary