

Rolette County Health Board Meeting, May 28, 2024

1. **Call to Order.** Bernie Belgarde called the meeting to order 8:30 am., May 28, 2024.
2. **Roll Call.** Members in attendance: Karen Armstrong, Bernie Belgarde, Allen Schlenvogt and staff members Janelle Carnahan and Barb Frydenlund.
3. **Minutes** were reviewed. Allen moved to approve the minutes of March 20, 2024. Karen seconded the motion, the motion carried.

4. Standing Reports

- A. **Administrative Update.** Continue working with Dr. John Gingerich in completing paperwork to become the County Health Board Officer.

Public Health has a strong immunization program. Renae and Sarah Hendrickson attended the National Immunization Conference in April. The department's influenza rates in all ages apart from young children between 6 months and 4 years. Adult immunization rates remain stable. Will receive recognition and be awarded a \$34,000 grant for adult immunization at ND Immunization Conference in June. Writing a grant to support increased school immunization rates, (potential \$20,000).

With less staff dedicated to Health Tracks we are completing fewer Health Track screenings. We have an 89% appointment show rate, which is excellent.

A new state Health Tracks grant requests a cash submission along with the application. Selected recipients will receive double the amount submitted in the application. Plans are to apply with a \$42,00 submission.

The department will apply for a WIC MCH, Maternal Child Health grant. The grant will provide funding support for chest feeding lactation pods in a tribal client outreach effort. We have received payment of \$149,000 from USDA for the garage project. Garage project needs downspouts added. Gutters are in place.

Continue working on application for NDHHS Harm Reduction Clinic. Writing of the application is mostly complete. A public meeting regarding the clinic/program will be held prior to submitting the application.

Sarah Senger is collaborating with the school to conduct a Teen Maze opportunity in 2024-2025. She has also completed training as a Substance Use Prevention Specialist.

Sara Henderickson is implementing MCH grant program regarding nutrition and physical activity breaks in the classroom.

With so many programs in operation and reduced staff Barb requested consideration to advertise for a "nurse as needed" position. Board consensus was to do so.

- B. **Fiscal Reports.**

Karen moved to approve expenditures noted in the March 2024 check-detail report. Allen seconded the motion. The motion was passed. Allen moved to approve expenditures notes in the April 2024 check detail report. Karen seconded the motion, the motion carried.

The department's total liabilities and equity on May 28, 2024 of \$828,964.24.

- C. **Environmental Health Update.** The County Commission has been brought up to date regarding the sewage system addendum. Wendy Belgarde will update the building permit form indicating a sewer inspection is not required if a building or addition does not change the water usage. It will be brought to the Board of County Commission for final approval.

5. Old Business

- A. **Window Project Update.** Window replacement will not occur this summer.

B. **Roof Project Update.** Looking to contract with a different electrician to finish wiring so the roofing project can be completed.

- C. **Other**

6. New Business

- A. Juneteeth Holiday. Due to program and travel time needed, some staff will be unable to take Juneteeth as a non-workday. Allen moved that said employees be compensated with alternative eight hours of holiday time during the same pay period. Karen seconded the motion. The motion was passed.
- B. 2025 Budget-Mill Levy Request. Karen moved to request five mills of support for the 2025 budget. Allen seconded the motion. The motion passed.
- C. Fiscal CD Investment. Discussion on interest rates occurred.
- D. Loan Repayment. Karen moved to pay roof and building loans off at this time. Allen seconded the motion. The motion passed.
- E. Other.

Next Regular Board of Health meeting will be held July 18th, 8:30 am 2023, at the Rolette Public Health conference room.

Allen moved to adjourn the meeting. Karen seconded the motion. The meeting adjourned.

Respectfully submitted,

Karen Armstrong

Karen Armstrong, Secretary