

1. **Call to Order.** Chris Albertson called the meeting to order at 3:00pm.
2. **Roll Call.** Members in attendance: Chris Albertson, Bernie Belgarde, Allen Schlenvogt, and staff members Janelle Carnahan and Barb Frydenlund. Absent Craig Poitra with permission from chair.
3. **Minutes** were reviewed. Allen moved to approve the minutes of March 10, 2025. Bernie seconded the motion, the motion carried.
4. **Standing Reports**
 - A. Administrative Update.
 - B. Fiscal Reports.

Allen moved to approve the expenditures noted in March 2025 check-detail report. Bernie seconded the motion. The motion was approved.

Discussion was held about budget and cuts from state of ND budget and how that will impact public health. Chris asked Barb to assess what RCPHD has for goals and how to achieve them. He would like a strategic planning committee to go over the future of RCPHD.

Bernie moved to approve April 2025 expenditures as notes in the detailed check report. Allen seconded the motion, the motion passed.

The department's total expenditure on March 31, 2025, was \$125,830.15

The department's total expenditure on April 30, 2025, was \$175,746.83
5. **Old Business**
 - A. Window Project.

Barb gave update on the progress of the window replacement project. The grant has been extended to 12/31/2025 with a budget of \$95,550.00. RCPHD will have to put in a match of \$40,800.00.
 - B. Leadership Training

A Leadership Training is being held at RCPHD open to the public on May 15, 2025. 22 people from neighboring counties, commissioners, and staff are registered to attend.
 - C. Legislative Update

Barb gave the board update on bills that pertained to public health. She has spent countless hours typing up testimony, contacting legislators, and testifying at the capital.
6. **New Business**
 - A. Summer Hours

Discussion was held on summer hours for the office. In the past staff were allowed to work 10 hours days to allow for longer weekends. The board agreed that Barb can adjust hours of the office as she sees appropriate as long as services are still being provided to clients.
 - B. Measles Titer

Barb gave update on the measles outbreak in country and North Dakota. 95% vaccine rate is needed to obtain herd immunity to stop community spread. Barb asked the board if she could have RCPHD staff draw titers to confirm immunity. It was moved by Bernie to have staff titers drawn to confirm immunity of measles. The motion was seconded by Allen. The motion was approved.
 - C. July Meeting Date Change

Barb asked board members to consider changing the July board meeting date due to conferences and staff vacation. The board asked her to send out poll with potential dates for rescheduling.
 - D. Mill Levy Request

Barb will request the maximum number of mill (5) to the Rolette County Commission for 2026.
 - E. Other

USDA is requiring ADA compliance assessment of the RCPHD office. Barb presented Policy 816 – Non-discrimination policy as per the requirements of ADA. It was moved by Bernie to approve policy 816 as presented. The motion was seconded by Allen. The motion was approved and carried.

Next Regular Board of Health meeting will be held at Rolette Public Health District Conference room TBD.

Allen moved to adjourn the meeting. Bernie seconded the motion. Motion approved and carried. Meeting was adjourned at 4:25pm

Respectfully submitted,
Janelle Disrud

Janelle Disrud, Business Manager