

1. **Call to Order.** Chris Albertson called the meeting to order.
2. **Roll Call.** Members in attendance: Chris Albertson, Bernie Belgarde, Karen Armstrong, Janelle Carnahan, Public Health Director Barb Frydenlund, and Candace Carlson Environmental Health Specialist. Absent Allen Schlengvold.
3. **Minutes** were reviewed. Bernie moved to approve the minutes of November 17, 2025. Karen seconded the motion, the motion carried. Karen moved to approve minutes of November 21, 2025, minutes with added statement that the budget reflects a \$1/hr. salary increase for staff members. Bernie seconded the motion the motion carried.
4. **Standing Reports**
  - A. **Administrative Update.** American Disability Act media regulations have been updated and will go into effect as of April 2026. The department is looking to partner with Avid Hawk to ensure all media continues to be compliant.  
Efforts to expand dental and vision services to area residents continue.  
Program updates were given. Sara Hendrickson is doing a super job with Well Child, (Health Tracks) program. Much more could be achieved if Medicaid Dental and Optometric providers were available to refer children to for services.  
Safe Sleep is the focus of MCH grant. Sara Hendrickson has completed certification training. She currently is the only Certified Safe Sleep Instructor in ND.  
Time spent working with SACCHO representatives and legislative membership on potential use of RHTG funding.  
Mill levy and County Opioid Settlement funding have not been received since October of 2024.
  - B. **Fiscal Reports.**  
Bernie moved to approve expenditure noted in November 2025 check-detail report. Karen seconded the motion. The motion was carried.  
Bernie moved to approve December 2025 expenditures as notes in the check detail report. Barb seconded the motion, the motion passed.
  - C. **Environmental Health Update.**  
Candace indicated non-compliance situation in Rolette area is being worked on. Application and late fees were paid. She will continue to work with the individual and outline next steps to sewage system approval.
5. **Old Business**
  - A. **Window Project Update.** Three weeks of advertising the bid have passed and one bid has been received. It will be opened and reviewed at 4:15 pm. The project has a \$105,800 budget with \$75,000 as grant support and \$38,000 matching local funds.
  - B. **Board of Health Vacancy Discussion.** Barb will be official voting board member.
  - C. **Other**
6. **New Business**
  - A. **Onsite Sewer Regulations.** Discussion occurred. Karen moved that as policy the RCPHD Board of Health has adopted regulations, which apply to Rolette County, not including tribal and tribal trust lands within Rolette County. The Approving Authority shall enforce the provisions of this code. RCPHD environmental health on-site sewer regulations **shall not apply** to tribal taxable land **when the individual property owner receives Indian Health Service (IHS) or Tribal financial support** for costs associated with the installation of an on-site sewer system on tribal taxable land.

However, **if the property owner of tribal taxable land chooses not to receive IHS or Tribal financial support** for the installation of an on-site sewer system, then **Rolette County Public Health District, On-Site Sewer regulations will apply**. Bernie seconded the motion. The motion carried.

B. Window Project Bid Opening.

Bernie moved to accept the bid of \$92,966 for the window project. Karen seconded the motion and the motion carried. Kent Abrahamson submitted the approved bid.

C. Other

Next Regular Board of Health meeting will be held at Rolette Public Health District Conference room at 3 pm. March 9, 2026.

Chris adjourned the meeting.

Respectfully submitted,

*Karen Armstrong*

Karen Armstrong, Secretary